



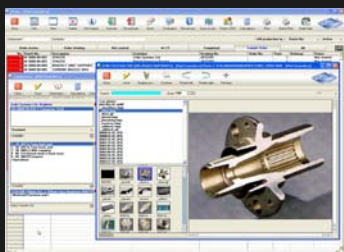
Updating the VAT rate in ERP

At the start of January 2010 the UK VAT rate will revert back to 17.5%. You will need to update your VAT settings in Seiki ERP to ensure all the associated documentation calculations are correct.



What is Seiki ERP?

Seiki ERP integrates essential business processes into a single system that enables information to flow easily through the entire company.



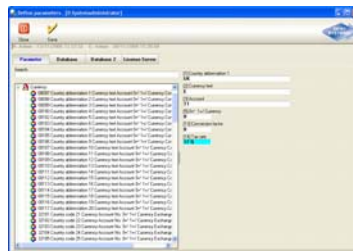
- Access to a single, consistent set of core business records
- Designed specifically for small and medium sized enterprises
- Provides essential business intelligence to support every stage of the order lifecycle
- Optimisation of stock and order requirements
- J.I.T supply and delivery scheduling
- Cost calculations based on actual figures
- Interface to accounting software of your choice

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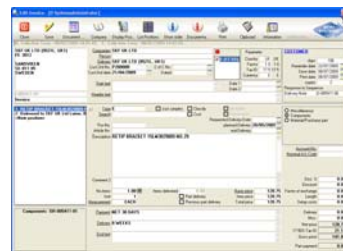
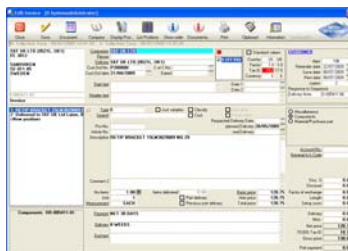
Changing your Seiki ERP System to use the new VAT rate



From the 'Setup' pull-down menu select 'Define parameters database', 'Currency'. Change the Tax rate as shown in the screenshot below to new rate (e.g. 17.5%) for each Country abbreviation that is using the UK VAT rate. It is essential that each change is saved for each Country abbreviation.
This rate will now be applied to all new documents.

Changing existing documents to use the new VAT rate

In existing documents the 'Tax ID' field will be highlighted in red. This is to bring to your attention that the standard VAT rate has been changed within the system. In order to apply the new VAT rate to existing documentation click the 'Standard values' tickbox and save (Save/ F2). The document can now be printed/reprinted with new tax rate, as required.



If you are experiencing any problems updating the VAT rate in ERP or require technical assistance then please do not hesitate to contact the Seiki Support Desk, Tel: 01273 680411 between 08.30 and 17.00, Monday to Friday. Alternatively, email: support@seikisystems.co.uk



Creating an immediate, visual and dynamic picture of the entire manufacturing process